

**LETTER OF INTENT TO ESTABLISH A CONSORTIUM AGREEMENT**

**Institutions:**                    **Argyll and Bute Council (ABC) and Machrihanish Airbase Community Company (MACC)**

Date:

**Application Title:**                    **Machrihanish UK Spaceport**

**Proposed Project Period:**                    length determined by bidding process and future stages

On behalf of the Argyll and Bute Council (ABC) and the Machrihanish Airbase community Company (MACC), we are pleased to endorse the above referenced proposal and our intention to collaborate as a consortium in the interests of developing a future bid for the UK's first spaceport to be located at Machrihanish, Kintyre, Argyll and Bute.

**Background**

Argyll and Bute council ("ABC") and the Machrihanish Airbase community Company (MACC) agree that it would be helpful to adopt a Letter of Understanding ("Letter") to set out a basis for future collaboration between both organisations in areas where we may share a common goal in taking forward the Machrihanish Airbase as the UK's first spaceport. The establishment of a UK spaceport has the potential to deliver a transformational change to the future economy of Kintyre and wider Argyll and Bute. The purpose of this Letter is to enable both organisations to use our resources most effectively and strengthen our collective mutual cooperation to prepare the best possible bid, including cooperating with other public and private sector bodies as appropriate, and that are deemed wholly acceptable by both parties.

The commitments in this Letter are not intended to be binding on either party, but serve to signal those key actions we intend to take to improve cooperation between us.

**Key Actions**

- Efficiency: to undertake all activities in relation to aforementioned task in an efficient, timely and cost effective manner;

- Cooperation: to work together closely and act in a joined-up way, to ensure that key stakeholders have sufficient clarity as to our respective roles in this area;
- Expertise: to share and make best use of our respective expertise in order to prepare the best possible bid including the joint procurement of appropriate expertise;
- Clarity: to be open in our dealings with this matter and seek to achieve consensus in our decision making at all stages of the process;
- Resources: that the commitment of resources from each organisation will be subject to their own decision making process; and further that the resource requirements from both parties are currently unclear and until there is further clarification provided this agreement does not commit either party in terms of the level of resources:

**Publicity and Marketing**

Bearing in mind at all times the importance of transparency in decision-making:

- to consult with each other on any press release regarding this matter;
- to agree to work together and provide quarterly updates about all activities undertaken in relation to the bid for all key stakeholders including members of the local community and Elected Members.

**Review**

Argyll and Bute Council and Machrihanish Airbase Community Company (MACC) undertake to review the arrangements set out in this Letter at appropriate intervals, with a view to improving cooperation, to review resources (staff time, finances etc.) committed and identifying further areas where coordinated action could further the interests of the bid.

\_\_\_\_\_

(Signature)                      (Date)

Name

Leader of Argyll and Bute Council

\_\_\_\_\_

(Signature)                      (Date)

Name

Chair of MACC Board

\_\_\_\_\_

(Signature)                      (Date)

Name

Chief Executive of Argyll and Bute Council

\_\_\_\_\_

(Signature)                      (Date)

Name

Manager of MACC